



ANNISTON MUSEUMS
and GARDENS



The Museums & Gardens are a department of the City of Anniston. As such, City and State laws are enforced relative to the sale/service of alcohol.

State of Alabama

Events where alcohol is sold, or where the cost of alcohol is covered in a price of a ticket or admission, renters are required to obtain a **Special Events License from the ABC Board**. The licensing process takes at least 30-60 days and involves the fulfillment of a number of state requirements. For additional information and/or to apply for a special events license, contact the ABC Board Enforcement Office at 256-237-3211. If required by your event—as defined above—a copy of that license must be provided to the Event Manager 14 days prior to the event date. Failure to do so will result in the inability to offer alcohol at the event. If you need assistance, please check with the Event Manager.

City of Anniston

Uniformed officers are required for serving alcohol (ticketed or non-ticketed event including weddings). Alcohol may not be served between 8am-5pm without approval of the Programs Manager due to facilities being open to the public. (Museums only) Officer fees must be paid in cash at the time of final rental payment (three weeks prior to the event). If not paid at that time, alcohol may NOT be served.

_____ Up to 150 guests – one (1) uniformed police officer \$30/hour – minimum of 4 hours (\$120)
Included in Ultimate Garden Package

_____ 151+ guests – two (2) uniformed police officers \$60/hour – minimum of 4 hours (\$240)

Bartenders are required when alcohol is served. Caterers can supply bartenders but must send an email to gmorey@annistonmuseum.org stating that they will be supplying an experienced bartender. Private bartenders must submit their certificates to gmorey@annistonmuseum.org no less than three weeks prior to the event.

There cannot be any alcohol served or consumed on the property outside of the scheduled time when there is a police officer on duty. Alcohol cannot be served during event set-up, wedding rehearsal or pre-ceremony without an officer on duty.

This is to certify that both city and state alcohol policies have been explained to me and that I understand that my failure to abide by these policies could lead to not being able to serve alcohol and the loss of fees.

Renter Signature

Date

Programs Manager

Date