

Longleaf Event Center & Gardens

Decorating Guidelines

To plant a garden, is to believe in tomorrow ~Audrey Hepburn



A beautiful garden is the natural place to host a wedding or other special events. We will strive to help you make your event special in every way and to also maintain the beauty of the grounds and gardens. For your benefit and the benefit of the Gardens the following guidelines have been established.

The following are guidelines to decorating the outdoor spaces of the Longleaf Gardens:

- No digging, re-arranging or removing plants from the garden beds.
- No structures can be placed in the raised flower beds including driving stakes for tents or lighting due to the electrical line and plumbing that is run throughout the formal beds.
- When adding lighting such as string lights to flower beds please consult with the Events Manager. There are outlets in each bed but lights cannot be draped over plants, only laid round the edges of the raised beds.
- Additional string lighting can be added to railing on patio, walkway and gazebo area. When doing this please do not staple or nail but use thumbtacks for this process. Be sure to remove and pick up any thumbtacks at the end of the event.
- No open flame candles are allowed on the property unless it is during a wedding ceremony.
- No glitter or confetti can be used on the property inside or outside.
- If adding lighting to the water feature such as waterproof LED lighting consult with the Events Manager. This can be accomplished with limitations as not to clog the water pump.
- When decorating in the outside spaces of the Gardens, please be mindful of the plantings. We ask that you not step into the flower bed areas.
- The Garden's staff is unable to offer any plants for use in decorating for an event. Greenhouse plants are used to constantly rotate fresh plantings in the garden beds.

If you are using a rental service for any décor or tables and chairs, please have them contact the Events Manager at 256-237-6261 x 325 prior to making decisions on set-up in the Gardens. We look forward to assisting you with all of your event needs.

Thank You,

Hayes Jackson
Longleaf Botanical Gardens Manager